

Suffolk Public Health & Community Grant Programme - Application Score Sheet.

| Name of grant scheme applied for: | | | |
|--|--|-------|----------|
| Organisation's Name: | | | |
| Project Name: | | | |
| Date of assessment: | | | |
| Assessment completed by: | | | |
| | Assessment criteria | Score | Comments |
| 1 | Issue project is addressing is clearly defined (need for project is demonstrated) | | |
| 2 | Project approach clearly explained (what are they proposing to do?) | | |
| 3 | Project has been co-designed and co-developed with local communities | | |
| 4 | Project has been designed to be inclusive and accessible | | |
| 5 | Organisation has explained why they are best placed to deliver this project/activity/service | | |
| 6 | Project outputs/outcomes/impact clearly identified | | |
| 7 | Applicant has clearly explained how they will measure and demonstrate impact | | |
| 8 | Project costs have been clearly explained | | |
| 9 | Project milestones have been clearly explained – do they appear realistic? | | |
| 10 | Project represents good value for money | | |
| Total Score (out of 40) | | | |

Grant Application Scoring Matrix

| SCORE | MEANING | |
|-------|---|---|
| 4 | Outstanding response | <ul style="list-style-type: none"> • Exceptional response by the Bidder. • Demonstrates an exceptional understanding of the question • Excellent evidence to support response, where appropriate • Answer is exceptionally well explained • Demonstrates innovative approach/thinking • No weaknesses or areas of concern • Exceptional skills, knowledge and ability demonstrated |
| 3 | Good response | <ul style="list-style-type: none"> • Above average response by the Bidder • Demonstrates a good understanding of the question • Provides good evidence to support response, where appropriate • Answer is well explained • May demonstrate innovative approach/thinking • Good skills, knowledge and ability demonstrated |
| 2 | Satisfactory response | <ul style="list-style-type: none"> • Satisfactory response by the Bidder • Demonstrates a basic understanding of the question • Provides some evidence to support response, where appropriate • Answer is explained to a basic level • Little or no demonstration of an innovative approach/thinking • Satisfactory skills, knowledge and ability demonstrated |
| 1 | Less than satisfactory response | <ul style="list-style-type: none"> • Concerns relating to the Bidder's response • Limited understanding of the question • Insufficient evidence to support response, where appropriate • Poorly constructed answer or incomplete • No demonstration of an innovative approach/thinking • Reservations as to whether bidder has sufficient skills and ability required • Limited skills, knowledge and ability demonstrated |
| 0 | Poor answer or no response to the question | <ul style="list-style-type: none"> • Does not comply and/or insufficient information provided • Does not demonstrate an understanding of the question • No evidence provided • No answer provided or wholly unsatisfactory in terms of content • Bidder appears to lack skills and ability required |

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| | | <ul style="list-style-type: none">• Displays major weaknesses/issues |
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